

Onaway Community Chamber of Commerce

***DRAFT* Events/Fund Development Committee**

Purpose: The purpose of the Events/Fund Development Committee is to coordinate educational, professional, and enrichment programming to benefit the members of the Chamber, and oversee the major fundraising of the Chamber of Commerce.

Type of Committee: Standing Committee

Goals: The primary goals of the Chamber's events are designed to increase visibility for our membership, foster involvement in the Onaway Community Chamber and business community, provide opportunities for business referrals, and cultivate professional development and growth.

The secondary goals of the events committee is through planning, organizing and facilitating events that will help fund the Chamber's operations and organizational programming.

Objectives:

- Organize educational workshops and seminars for chamber businesses
- Develop Chamber Calendar of Events
 - Identify **Signature Event** for Onaway
 - Establish and organize quarterly events
 - Jan-Mar: Annual Membership Meeting
 - Apr-Jun: Golf Outing?
 - Jul-Sept: 4th of July Festival, parade...
 - Oct-Nov
- Manage regional calendar of events
- Develop and manage volunteer database: Volunteer appreciation event
- Assist membership committee with Business Before Hours
- Assist membership committee with Business After Hours

Chairperson's Name:

Committee Members:

Meeting Schedule: Date/time/location:

Reporting: Monthly

Annual Budget:

Coordination with other committees: Board of Directors, membership and marketing committee, City of Onaway, Onaway DDA, regional Chambers of Commerce and Convention and Visitor Bureaus.